

**EMPIRE VILLAGE PLANNING COMMISSION  
REGULAR MEETING MINUTES  
TUESDAY, FEBRUARY 1, 2022**

The Empire Village Planning Commission (PC) held a regular meeting on February 1, 2022 at 7:00 p.m.

ROLL CALL –Maggie Bacon, John Collins, Bob Chase, Peter Schous, John Lambkin, Chris Webb and Planner Grobbel present. Deering was excused.

**APPROVAL OF MINUTES – Motion by Bacon, supported by Webb to approve December 7, 2021 public hearing and special meeting minutes as presented. All in favor, MOTION PASSED.**

**TREASURER’S REPORT –** Webb went over the financial report for period ending 01/31/2022. Members briefly discussed the budget for 2022-23.

**ADDITIONS/CHANGES TO THE AGENDA –** Add Budget to New Business.

**CONFLICT OF INTEREST –** None

**PUBLIC COMMENTS & CORRESPONDENCE –** None.

**ZONING ADMINISTRATOR’S REPORT –** Grobbel spoke to a variance request and a mass gathering event application for Michigan Outback Relay to end their race at Johnson Park (Lions Club).

**UNFINISHED BUSINESS**

Transportation Plan

Schous thanked Bacon for her time and hard work on updating the transportation plan with the proposed changes. Discussion took place around any changes that were made to fine tune the draft, including changes to electric charging. Eliminate page 10. Delete (see page 10) on previous page.

**Motion by Bacon, support by Lambkin to set a public hearing on the Transportation Plan Update 2022 beginning at 6:30pm, prior to the regular meeting. All in favor, MOTION PASSED.**

Mass Gathering Ordinance No. 119

Grobbel stated that Suttons Bay uses a small committee to review applications.

Suttons Bay also has a rule that no two (2) mass gatherings can take place on the same day. Consideration should be given on how to handle multiple events.

Other ideas to incorporate are:

- Increase threshold from 350 to 500.
- Increase to 90 days from 45
- Enforce traffic control
- Plan for traffic control
- Location, time and duration of Village owned property be determined
- Increase application fee to \$1000 to 1,500 from \$500.
- If there is an additional cost, there is a mechanism to collect.

Grobbel told members to email him questions or ideas prior to the March meeting and this ordinance will be added to old business on the agenda.

## NEW BUSINESS

### Approve FY 2022-23 Planning Commission Meeting Schedule

Members agreed to approve the FY 2022-23 meeting schedule which eliminates the July, August, December, and January regular meetings.

### FY 2022-23 Planning Commission Budget

Members discussed the 2022-23 budget, and all agreed that work should happen to update and codify the 2006 Zoning Ordinance. Planner Grobbel agreed to do it for \$2,500. The planning commission is requesting that this invoice is paid out of the current year budget. Bacon will submit the planning commission's requested budget to the clerk.

PUBLIC COMMENT – None.

PLANNING COMMISISON MEMBERS AND CHAIRPERSON COMMENTS – None.

ADJOURNMENT – There being no further business, Schous moved that the meeting be adjourned at 8:40 pm.

Respectfully submitted,

Alacia Acton  
Recording Secretary

*These minutes were approved at the March 1, 2022, Village of Empire Planning Commission regular meeting.*